

OTLEY PARISH CHURCH

Minutes of Annual Parish Church Meeting Wednesday 21st October 2020

This meeting was live streamed also

- 1 Opening prayers:** Rev'd Graham Buttanshaw welcomed everyone to the meeting, those in church and those watching at home and opened the meeting with prayer.
- 2 Present:** Rev'd Graham Buttanshaw and 7 parishioners

Apologies: Allan Boddy, Pam Beck, Kevin Keefe and Jackie Hird.

3 Minutes of the APCM held on 14th April 2019

The acceptance of these minutes was proposed by Barry Milner, seconded by Ken Dale and unanimously accepted.

- 4 Matters Arising** none

5 Churchwardens Measure 2001 – limiting a Wardens' length of service.

5.1 GB explained that according to the Churchwardens Measure 2001 a Churchwarden could only serve for a maximum of six years. However it is possible to propose a resolution to revoke this rule which would allow a warden to serve for a longer period. The meeting agreed to revoke this rule unanimously.

6 Electoral Roll and Election of Electoral Roll Officer for 2020 - 2021

6.1 Barry Milner has taken over as Electoral Roll Officer since Linda Sharpe resigned. He reported that 2 people had asked to be added, 1 had asked to be removed and sadly 1 had died. The total remains at 155 which is the same as last year.

7 Election of Churchwardens to serve 2019 – 2020

7.1 Churchwarden nominations

Barry Milner Proposed by Maggie Watson Seconded by Georgina Drew

Kevin Keefe Proposed by Kate Pettinger Seconded by Allan Boddy

The meeting voted unanimously in favour of accepting these nominations. GB expressed grateful thanks and appreciation for all the hard work which Barry and Kevin have done over the past year.

8 Clergy Report

GB gave very grateful thanks to Norman for the mammoth task of dealing with the sale of Newall Church Hall and the land behind it. This was completed in June 2020. He also thanked Linda Sharpe for all that she had set up in her role as church administrator also that she had been a brilliant public face of church. GB thanked Kevin for filling in and dealing with much of the office work. He thanked Barry for the extraordinary daily work he has put in sanitising, chair

moving and generally preparing the church to be open. GB thanked Ken for overseeing the technology which has allowed worship to continue on-line. Ken has sourced and installed the camera system.

GB said that in schools 'Open the Book' assembly they had been looking at the journey of Abraham and Sarah and likened it to the present situation. We are in unknown times and need to put our trust in God becoming people of hope in our community.

9 Reports

9.1 Annual report & Financial Statement for 2019

This had been made available online.

Norman Barr explained that it is a compliance document which has to comply with the Charity Accountancy Regulations. NB thanked Rosemary for the narrative part of the Annual Report which outlines the life of the church during 2019.

He stated that once again we were able to pay our Diocesan parish contribution in full which has been the case for several years. The Diocese had agreed to write off accumulated arrears of all parishes who paid the Share in full for 2017,2018 and 2019 and as a result our arrears of £228,000 has been eliminated. The total net assets have increased by nearly £42,500 in the year. Two legacies totalling £40,600 received at the end of the year has given us a cushion to cope with the impact of Covid19.

Newall Church Hall and the land at the rear was sold for £147,500

NB said that at the beginning of 2020 he had informed the PCC of his intention to stand down and hopefully have a successor in place by the end of October but so far that has not happened. He would continue to hold the fort in the meanwhile. NB thanked Graham for all the support and encouragement he has given during their times working together.

The report was accepted following a proposal by Barry Milner, seconded by John Simkins and unanimously agreed.

GB thanked Rosemary and Norman for the Annual report.

9.2 GB reflections on 2019

GB asked people to email him with any thoughts of what they had enjoyed, what they thought didn't go well and any ideas for going forward.

Liz Walker - thanked Graham and all involved in keeping services, Messy church and the Notice Sheet going online. It is very much appreciated.

9.3 Churchwarden's Fabric Report – Barry Milner

A full report was available prior to the meeting online. GB thanked Barry and Kevin for all their hard work throughout the year.

9.4 Update on the sale of the Newall Church Hall site

NB had answered this subject in 9.1

9.5 Deanery Synod Report

This had been made available online

Nominations for representatives were received as follows :-

Jill McKee Proposer Glynis Milner Secunder Rosemary Ellen

This was unanimously accepted.

9.6 Safeguarding Report

This had been made available online

10 Election of Independent Examiner for 2020-2021

Norman reported that the Diocese can no longer act as an Independent Examiner. After researching alternatives the best option was the West Yorkshire Community Accounting Services and they were prepared to do this task £720. They are used by the Joanna Project who have been happy with them. Their appointment was unanimously approved by the meeting. John Simkins asked what the role was and NB indicated that the IE had to carry out a thorough examination of the financial records and that the Annual Report and Financial Statements were in accord with the records and the PCC minutes.

11 Appointment of Sidespersons for 2020-2021

It was unanimously agreed to accept all Welcomers.

12 Election of Tellers for item 13 if required.

Not required

13 Election of 5 Members of the Laity to serve on the PCC, for 3years 2020-2023 and

Nominations were received as follows:-

Maggie Lolasvilli Proposer Martin Hird Secunder Jackie Hird

Allan Boddy, Rosemary Ellen, Ken Dale and Glynis Milner agreed to continue.

The meeting voted unanimously in favour of accepting these nominations.

Georgina Drew and Stephen Turner have stepped down.

14 Future Events

Very limited possibilities under present circumstances. Activate is starting on November 13th and will also be live streamed.

15 Correspondence

None

16 Any Other Business

17 Closing Prayers

John Simkins concluded with prayers

GB thanked everyone for attending the meeting and the grace was shared.