

# OTLEY PARISH CHURCH

## Minutes of Annual Parish Church Meeting Sunday 24<sup>th</sup> April 2022

**1 Opening prayers:** Kevin Keefe welcomed everyone and opened the meeting with prayers.

**2 Present:** 30 parishioners

**Apologies:** Allan Boddy, Jean Boddy, Dave Cherry, Ken Dale, Stuart Hartley and Liz Walker.

### **3 Minutes of the APCM held on 25<sup>th</sup> April 2021**

The acceptance of these minutes was proposed by Martin Hird, seconded by Jackie Hird and unanimously agreed.

**4 Matters Arising** none

### **5 Churchwardens Measure 2001 – limiting a Wardens' length of service.**

Kevin Keefe explained that according to the Churchwardens Measure 2001 a Churchwarden could only serve for a maximum of six years. However it is possible to propose a resolution to revoke this rule which would allow a warden to serve for a longer period. John Simkins proposed revoking this rule, seconded by Tony Pike and unanimously agreed.

### **6 Electoral Roll and Election of Electoral Roll Officer for 2022 - 2023**

Barry Milner reported that 7 people had asked to be added, sadly 4 had died and 2 had moved away. The total is now 155. For 2 weeks the list of names on the Electoral Roll will be posted in church.

### **7 Election of Churchwardens to serve– 2022- 2023**

#### **7.1 Churchwarden nominations**

Barry Milner                      Proposed by Rosemary Ellen    Seconded by Karen O'Hara

Kevin Keefe                      Proposed by Karen O'Hara    Seconded by Rosemary Ellen

The meeting voted unanimously in favour of accepting these nominations.

In the absence of a clergy report Kevin asked for peoples' thoughts over the past year.

Val Tait - thought that it was good that the magazine had been sent out to everyone and she expressed her thanks to Stephen Hey for all his work.

Stephen Hey – previously 80 copies had been sold whereas now 220 copies are being sent out. Donations towards the costs are often received, a recent one of £80. He said that the Communications group is meeting next month.

Barry Milner – thanked Jackie Hird and all retired clergy for all their help with services. He also gave thanks for all the organisation which Graham Buttanshaw had put in place before he retired. He also thanked house groups and members of the congregation who had taken part in services.

Anne Simkins – felt that the Lord was very much with us as we face lots of challenges.

Norman Barr – as we approach the closing date for applications for a vicar he felt that a call to church for a time of prayer would be helpful. Also to pray for Zoe and Kevin who are on the interview panel.

John Simkins – ‘Thy Kingdom Come’ is from Ascension Day, Thursday May 26<sup>th</sup> until Pentecost June 5<sup>th</sup>. John suggested that a special prayer time could incorporate prayers for the interviews of potential candidates for the post of incumbent and also the themes of TKC in advance.

Rachael Wilson - thanked Glynis for her pastoral work in maintaining contacts with people.

Glynis Milner – felt that we are a loving church family and contacts and responses to those who are ill have been very positive.

## **8 Reports**

### **8.1 Annual report & Financial Statement for 2021**

This had been made available online Tony thanked Norman for his help with the handover and for everything being in good order.

TP thanked Rosemary for the written part of the Annual Report.

Thanks to all for continuing generous support but income is down as restrictions of our activities and use of church premises has been limited due to the pandemic.

As our own overall financial position remains healthy, PCC agreed to make an additional £5k contribution to the diocese.

There was a big deficit on designated funds for two reasons: Almost £7k from the Fabric Fund was used for church maintenance. The balance of the Temple Fund was sent to Kisizii Hospital and Tear Fund.

Cash balance in the General Fund is at £128k which includes proceeds from the sale of Newall Hall. The PCC continues to look for opportunities to use these funds to support our mission as a Church as our bid to purchase the SA building was unsuccessful.

The financial position of the church remains healthy but a good level of reserves is needed to maintain a listed building.

The report was accepted following a proposal by Pam Beck, seconded by Maggie Lolashvili and unanimously agreed.

## **8.2 Churchwarden's Fabric Report**

Barry had sent out the report prior to the meeting. He explained that there were no major defects identified in the Quinquennial report which was carried out in May 2021. He thanked Ken Dale for all his work and also for qualifying as a PAT tester. Carl Andrews says that the roof is in reasonable repair but may need replacing in 5-10 years when it might be possible to install solar panels.

## **8.3 Deanery Synod Report**

Jill reported that the Deanery is being reorganised from 4 groups to 3 with a view to creating a more diverse mix.

## **8.4 Safeguarding Report**

This was available online. Jenny Liston said that we are blessed with many volunteers who have taken on new roles and responsibilities. JL said that she had to ensure that recruitment is done correctly and that we meet safeguarding legislation and C of E expectations. Jackie Hird, the church wardens and JL have also completed further 'leadership' training. Safeguarding is always on the agenda at PCC meetings. No safeguarding issues have had to be addressed this past year.

## **9 Election of Independent Examiner for 2021-2022**

West Yorkshire Community Accounting Services had done last years' accounts and Tony felt they had been helpful. John Simkins proposed appointing them again, seconded by Val Tait and unanimously agreed.

## **10 Appointment of Sidespersons for 2022-2023**

Sidespersons were in effect the Welcoming Team. They were accepted 'en bloc.'

## **11 Election of Tellers for item 12 if required.**

Not required

## **12 Election of 4 Members of the Laity to serve on the PCC for 3 years.**

Jackie Hird, Martin Hird and Zoe Smith agreed to remain as members of the PCC. There is still space for 2 more members.

## **13 Future Events**

Margaret Parkin said that the Christmas Tree Festival would be organised by church this year. The Heritage weekend is September 10<sup>th</sup>.

#### **14 Correspondence**

None

#### **15 Any Other Business**

Date of next meeting May 9th

Closing prayers Maggie Lolashvili