

OTLEY PARISH CHURCH

Minutes of PCC Meeting Monday 11th July 2022

Prayers Barry Milner

1 Present: Allan Boddy, Norman Barr, Rosemary Ellen, Jenny Liston, Barry Milner, Glynis Milner, John Simkins and Tony Pike

Apologies: KD, JH, MH, ML and KK

There were no declarations of interest with any matters on the agenda.

2 Minutes of PCC Meeting 6th June

Acceptance of the minutes was proposed by BM, seconded by TP and unanimously agreed.

3 Matters Arising

There were no matters arising not on the agenda.

4 Safeguarding

Voluntary declaration forms - these are now all completed

Safeguarding for house groups – JL reported that guidelines had been given to leaders of house groups. This also included risk assessments. She said that she was reluctant to go through induction process with the leaders. JL will approach groups such as Craftynuts and Scrapbooking after the summer with regard to safeguarding. Val Tait has asked BM to do a risk assessment for Newall Hall ladies group. JL said that all members of the PCC need to do online domestic abuse training. The PCC are content with the review of the Safeguarding Action Plan, BM proposed accepting it, seconded by NB and agreed unanimously.

5 Ministry, Mission and Communication

Induction of Aaron Kennedy, arrangements and welcome lunch – The service on the 24th September will be conducted by Bishop Nick Baines, there is a prescribed format for the service. The hospitality team will make arrangements for the welcome lunch.

AB thanked BM and KK for their continued work in running services.

Search for a disability representative – BM is to advertise this in the notice sheet at a later date.

6 Financial report

TP will circulate a report for the period to end of June about a week after this meeting.

The pension scheme has agreed to revise our agreement so Sarah's contribution level will be as in her contract i.e. equal contributions of 5% by employers and employees. This will include ½% of life cover. Consequently church now pay 5 ½%.

TP reported that Otley Food Bank accounts are not shown on church accounts as they now have their own bank account. NB said that the utilities come up for renewal in October and November and he suggested looking at 'Parish Buying' for quotes. TP will look into this.

7 Properties

7.1 Health and Safety – The issue of the Yorkshire stone flags is ongoing due to the cost involved. BM reported that plastering had now been completed in the parish room. The areas in the chancel have been looked at but access is a problem. BM reported that the fire extinguisher checks will be done this week.

7.2 List of works – A survey of the Chestnuts needs doing to see what work is needed.

8 Heritage Area

AB reported that David Whitty will come in the next couple of weeks to fix the lighting in the Evangelist Cross display case which will necessitate removing the stones as the controls are underneath.

9 Youth work

AB said that the timings for Sunday Club during baptisms did not quite work so this will be discussed with Zoe.

10 Other reports

10.1 Foundation Governors of All Saints School – AB thanked BM and RE for helping with the refreshments at the Summer Fair. A total of £2,300 was raised. The leavers service will be held on 21st July. Janet Sheriff, chief executive of the multi- academy trust, will talk with the governors regarding their possible joining the trust.

10.2 Communication Group – no report

10.3 Local to Global – Due to pressure of other work AB has yet to write to Georgina on behalf of the PCC about the possible new plans and how this will move forward. He will do this soon. £1,100 was raised at the music festival, it was a well attended event. Very grateful thanks were given to Paul Briscoe for all his efforts in the organisation of the event.

10.4 Sustainability- JS reported that Dave Cherry is likely to be standing down as he is leaving the area. At the moment there is no successor for the role. KD is likely to take an interest in the environmental side of the work so this could lead to 2 groups.

10.5 Pastoral Group – no report

10.6 Prayer Team – no report

11 Future Events

12 Any Other Business

NB had circulated a report from the recent Deanery Synod meeting which he had attended along with Jill McKee and Rachel Wilson. We are in the North- West section. It was said that the Headingley group were very responsive with their contribution to their 'share.'

Prayers at next meeting JS

14 Date of next meeting

September 5th

Closing prayers BM