

OTLEY PARISH CHURCH

Minutes of PCC Meeting Monday 17th July 2023 2.

1 Present: Allan Boddy, Rosemary Ellen, Eric Cairns, Tom Raper, Tony Pike, Ken Dale, Kevin Keefe, Glynis Milner, John Simkin, Rev Aaron Kennedy, Rev Stewart Hartley, Barry Milner, Jenny Liston

Apologies: Jackie Hird, Martin Hird, Maggie Lolashvilli, Norman Barr, Amie Smith

Opening prayers by Eric

2. Minutes of the June 19th Meeting

These were approved, proposed by Ken, seconded by Glynis

3. Matters arising

The Pastoral Team is scheduled to meet in September.

4. Safeguarding

Jenny reported to the PCC two safeguarding issues that have arisen.

We have a lady attending services whose behaviour has been causing concern. Jenny and Kevin have met with her, we have discussed the situation with the Diocesan safeguarding team and with the lady's carers. We have developed a plan to chaperone her and monitor her behaviour.

We have a second lady who attends Open House. Her behaviour has been upsetting for other guests and volunteers. Jenny and Aaron have met with her and we have reviewed the way Open House operates to have clearly defined boundaries for all our guests.

After her report Jenny left the meeting.

5. Events

Situation is as reported in last minutes, we are only accepting bookings from previous regular repeat bookings.

Christmas Tree Festival is being planned and organised and Tony has agreed that the group organising the festival can place an order for trees with Stockeld Park who have not increased prices from last year

6. Finance Report

See Tony's detailed report.

We will need to renew our energy supply contracts and it was agreed that the same sub-group would be authorised to approve the contracts. (Tony, Norman, Barry, Kevin, Ken, Aaron)

The photocopier contract is up for renewal and will be discussed by the Standing Committee.

Gift Aid envelopes were discussed, these are largely redundant as cash donations can be handled through the Small Donation Scheme.

Christian Aid – proceeds from Eric's busking went through our accounts, cash from envelopes was paid directly to the charity.

We are now receiving some interest on our funds on deposit, this is being split equally between Fabric and General Funds.

The deposit for the Weekend Away has been paid.

Tony is to send out a questionnaire to check how we handle data security.

Tony is to contact central CofE finance to ask for their opinion on the disclosure of aggregate Trustee donations.

7. Properties

7.1 Step on Burras Lane gate – response from council awaited.

7.2 Church building improvements – some items are in the process of being actioned, Ken will send a link to PCC members.

There is a meeting with our architect on September 5th to discuss property issues.

7.4 Nett Zero Group. The Group comprises Ken Dale, Norman Barr, Martin Hird, Trevor Williams, Trish and Dave Auty.

Members of the group have visited other churches who have had relevant work done.

Ken and Dave have inspected church to identify any quick wins that we could take.

Next meeting of the group is on 28th July.

There will be an item in the September In Touch and the group is considering setting up a webpage. Engagement with Otley 2030 will also be explored.

8. Heritage Open Day

This is 9th September, 10am to 4.30pm

9. Youth and Children's Ministry

9.1 Sunday Club – following Zoe's departure there are no firm plans yet for new leadership. It will probably be a team effort, but one point of contact would be helpful.

9.2 Youth Group – Good training day on July 15th delivered by the Diocesan team

9.4 All Saints Foundation Governors – Head is retiring at Christmas, church foundation governors are involved in the selection panel for the new Head, interviews planned for before September 28th.

Recent parent questionnaire was positive and there was strong support for the links with church.

OFSTED report not yet published.

Statutory Inspection of Anglican and Methodist Schools (SIAMS) inspection due next year.

9.5 New Youth Worker, Maria, has now started work with us, she will be in church on Sunday

10. Reports and Correspondence

See Norman's report on Community Networking meeting

No other reports.

11. Community / Churches Together in Otley

CTO Mission Statement and Minutes circulated with these Minutes. CTO AGM in October.

The Communications Team are looking to refresh the church website.

We are moving away from SongPro and introducing a new presentation software, Propresenter – training sessions will be arranged.

Eric will be running another Pre Marriage Course in September, to be offered to other churches in Otley.

Stewart is organising an Alpha Course for the autumn.

Prayers at September meeting – John

Next meeting September 11th will be a business meeting and will feature Leading Your Church Into Growth (LYCIG)

Closing prayers by Eric